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|  **Minutes For:** | **BoP Safety Liaison Group Meeting** |
| **Meeting Number:** | 56 | **Venue:** | Tauranga Chamber of Commerce  |
| **Date:** | 18 October 2019  | **Time:** | 10:00hrs |
| **Chair:** | Cathy Holden  | **Minutes:** | Chris Graney |

**Attendees:**

| **Name:** | **Company:** |  | **Name:** | **Company:** |
| --- | --- | --- | --- | --- |
| Lynne Herring | WBOPDC |  | Alan Tocker  | Cubro Ltd  |
| Chris Graney | Site Safe NZ  |  | Chris Fryer  | Upshot  |
| Gina Espange | St John  |  | Keith Barnett  | VHNZ |
| Aaron McCormick  | MARRA |  | Emelie Johansson | Santa Fe  |
| Shayne Lyons | Eurofins  |  | Peter Musk  | ACC |
| Richard Thompson  | Bakels Edible Oils  |  | Chris Jobson  | Site Safe NZ |
| Julian Clayton  | FORM  |  | Coral Jackson  | Base Up  |
| Cathy Holden | HEB |  | Gill Dawoch  | Metro Glass |
| Katie Howard  | RCP  |  | Mike Inglis  | BECA  |
| Marama Kingi | Bakels Edible Oils |  | Sue Hawkins  | Connexis ITO |

**Apologies:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Amanda Barker  | Pillar Construction  |  | Mark Lolesi | NZOSL |
| Joanne Brown  | Watts & Hughes  |  | Sue McMaster  | ACC |
| Chris Glenn  | TCC  |  | Darren Wisbey  | CANAM |
| David Woods  | Brunel  |  | Scott McLeod  | McLeod Cranes  |
| Bill Cummins  | TIKI Interiors  |  | Ray Buckley  | ASE |
| Tracy Henderson  | Pollock Cranes  |  | Rita Robinson  | Ceilings Unlimited  |
| Karen Davidson | WorkSafe NZ  |  | Rosie Mallon  | Smarterworks  |
| Marcus Batham | VHNZ |  | Kayne Kording  | Classic Group  |
| Nikki Wink  | Container Co  |  | Mike Bowman  | C3 Construction  |
| Jo Norman  | Marra Construction & Leader Scaffold  |  | Paulette Mullaney | Downer  |
| Kate Perrot  | Fulton Hogan  |  | Rob Kemp  | TCC |
| Vanessa Jones  | HARM  |  | Brian Miller  | Iline  |
| Marcus Batham | VHNZ |  | Cam Shaw  | Higgins  |
| Steve Ford  | KPMG |  | Darach Cassidy  | TCC  |
| Klaus Wuerth | TCC |  | Frankie Evans  | NZTA  |
| Wayne Kohi  | Firth  |  | Sue Hawkins  | Connexis ITO |
| Robyn Jensen | Jensen Steel  |  | David Hanlon  | Page Earthworks  |
| Michael Pike  | WorkSafe NZ  |  | Kevan McCombe  | Fulton Hogan  |
| Scott McLean  | Hawkins  |  | Maxine Young  | Supermac & Modcom |
|  |  |  | Shirley Meredith  |  |

**Agenda:**

1. **Welcome:**

| **Item** | **Action** |
| --- | --- |
| 1. Cathy Holden welcomed all to the meeting and thanked them for their continued support.
 | All |

1. **Previous Minutes:**

| **Item** | **Action** |
| --- | --- |
| 1. The minutes of the previous meeting held on the 9-8-19 were covered and no outstanding points or actions were noted.
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**Matters Arising from Previous Minutes:**

| **Item (previous minutes item)** | **Action** |
| --- | --- |
| 1. None
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1. **Guest Speaker(s):**

| **Item**  | **Action** |
| --- | --- |
| 1. Sue Hawkins from Connexis presented to the group with a brief overview of RoVE (the Govt review of vocational education) from an ITO perspective. i.e. what some of the proposed changes may mean for workplace training. The skills training preparing for work, gateway programmes and how the proposed changes may impact on how training is delivered across workplace New Zealand.

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1. **General Business:**

| **Item** | **Action** |
| --- | --- |
| .* WorkSafe NZ update. No one available from WorkSafe for the meeting. Mike Pike advised the group, WorkSafe are seeing too many incidents working around vehicles and mobile plant. Workplaces need to raise awareness and highlight this issue as topics in toolbox talks or health and safety meetings.

**Anyone wishing to contact WorkSafe NZ …0800 030040**. * ACC update. Peter Musk updated the group about the ACC Workplace Injury Prevention Subsidy available to manufacturing businesses with the link for more information.
* Site Safe update. Chris Jobson updated the group some developing products some to be released mainly around the SSSP and feedback on changes to Foundation Passport courses with interested companies attending workshops run out of Auckland, Wellington and Christchurch. Anyone from the group can make submission through the group or directly to Site Safe.
* VHGNZ update. Keith Barnett advised the group of the following: Programmes through MSD getting people upskilled in preparation for work with gateway programmes also available.
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1. **Recent Accidents/Incidents/Prosecutions:**

| **Item** | **Action** |
| --- | --- |
| 1. Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.
2. The latest Prosecutions can be viewed online under Media releases at *www.business.govt.nz/worksafe/*
 | AllAll |

1. **Other Business:**

| **Item** | **Action** |
| --- | --- |
| 1. Brief group discussion around reporting incidents or safety events. Hard to get workers to report with the perception of blame and the reporting and nothing changes with no feedback to workers. Encouraging culture change through positive engagement will move things in the right direction but has to be a commitment from the top down.
 | All |

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| **Meeting Close:** | 11:30hrs |

**Next Meeting:**

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| --- | --- | --- | --- |
| **Meeting Number:** | 57 | **Venue:** | TBC  |
| **Date:** | 9-12-19  | **Time:** | 1000hrs |
| **Chair:** | Cathy Holden  | **Minutes:** | Chris Graney  |