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| **Northern Safety Liaison Group Breakfast Meeting**  **Date: Thursday 16/05/2024.**  **Start Time: 06:45hrs.**  **Finish Time: 08:35hrs.**  **Location: Site Safe, Auckland – Members Room.**  **Present: 54 (See attached Signed attendance)**  **Apologies: 7** |

**Present**

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| No | **Name** | **Organisation** |  |  | **No** | **Name** | **Organisation** |  |
| 1 | Aimee Young | Site Safe | ✓ |  | 31 | Riki Okamura | NZ Build Group | ✓ |
| 2 | Allan Nichol | Legacy Construction | **X** |  | 32 | Ronald Williams | Site Safe | ✓ |
| 3 | Andre Bouwer | Omexom | ✓ |  | 33 | Rupert Harvey | Modern Environments | ✓ |
| 4 | James Moore | WorkSafe | ✓ |  | 34 | Rusha Singh | Shakthi Construction Ltd | ✓ |
| 5 | Cairns West | Breton Limited | ✓ |  | 35 | Samir El Yasir | Clear visioin | ✓ |
| 6 | Carla Perry | Aspec Construction | ✓ |  | 36 | Maarten Tinsel | Omexom | ✓ |
| 7 | Chris Jobson | Site Safe | ✓ |  | 37 | Simon Diprose | The Health Tick | ✓ |
| 8 | Clayton Downes | Fusion Health and Safety Consultancy | ✓ |  | 38 | Sol Tuimaunga | Precision Construction | ✓ |
| 9 | Cristina Capri | Inplant Site | ✓ |  | 39 | Staane Rowe | ASCON Skilled Personnel | ✓ |
| 10 | Darren Resnick | NZ Government | **X** |  | 40 | Richard Wilson | Naylor Love | ✓ |
| 11 | Dean | Nzism | ✓ |  | 41 | B. Tetley | Acrow | ✓ |
| 12 | Brad Houlihou | PRYME | ✓ |  | 42 | Lapua Vavae | Acrow Limited | ✓ |
| 13 | Fred Musika | Site Safe NZ | ✓ |  | 43 | Fleur K. | Naylor Love | ✓ |
| 14 | Garry Hyndman | Site Safe | ✓ |  | 44 | Toby Apperley | Cassidy Construction | ✓ |
| 15 | Jasson John | WorkSafe | ✓ |  | 45 | Julian Rickard | Scentre Group | ✓ |
| 16 | Johan Venter | Spencers | ✓ |  | 46 | Keve G | TPW | ✓ |
| 17 | Jonathan Pembrooke | Accent Construction Interiors Ltd. | ✓ |  | 47 | Fern | Harper | ✓ |
| 18 | Yvone de Thiery | Te Taka Tumai | ✓ |  | 48 | Deejay Odonnel | DAL | ✓ |
| 19 | Laura Biggs | PRYME | ✓ |  | 49 | S. Macwan | Red Bull | ✓ |
| 20 | Leanne Stoutley | Site Safe | ✓ |  | 50 | Greg Bailey | Labour Exchange | ✓ |
| 21 | Louise Joordan | Metal Fusion | ✓ |  | 51 | Tania Klenner | Site Safe | ✓ |
| 22 | Luke van den Bogaart | Cook Brothers Construction | ✓ |  | 52 | Daniel Compardino | Labour Exchange | ✓ |
| 23 | Maia Metcalfe | Spencers | ✓ |  | 53 | Dave Devereaux | Labour Exchange | ✓ |
| 24 | Markus Millfahrt | Pact Group Holdings Ltd | **X** |  | 54 | Devan A. | Shakthi Ltd | ✓ |
| 25 | Mohan Kumar | DHL DGF | ✓ |  |  |  |  |  |
| 26 | Talia Baggstrom | Te Taka Tumai | ✓ |  |  |  |  |  |
| 27 | Nicky Lowe | Tenderwins Ltd | **X** |  |  |  |  |  |
| 28 | Oskar Robins | A-Scaffold | ✓ |  |  |  |  |  |
| 29 | Paul Fairbairn | Holmes Group (Structural) | ✓ |  |  |  |  |  |
| 30 | Paula Luijken | Watercare | ✓ |  |  |  |  |  |

**Apologies**

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| No | **Name** | **Organisation** |  | **No** | **Name** | **Organisation** |
| 1 | Mina Minako Lee | ga-jv.com |  | 5 | Julian Rickard | Scentre Group |
| 2 | Andy Ireland | Naylor Love |  | 6 | Sarah Lawton | Auckland Council |
| 3 | Neel Kamal | Clear vision |  | 7 | Tim Herlihy | Omexom DSP |
| 4 | Fare Henry | Stryde Projects Ltd |  |  |  |  |

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| **Item:** | **Description:** |
| Guest arrival, Signing in, and Breakfast: | 1. Most invited guests arrived in time and on time, and signed in. 2. A few guests were late due to rain showers. 3. Breakfast started on time at 6:45 am. 4. The guests who did not confirm their attendance were also signed in. 5. The chair (Maarten) encouraged participants to confirm their attendance by the confirmation deadline for smooth the meeting preparation logistics. |
| Start of the meeting | 1. Chair opened the meeting at 7:03. 2. Chair welcomed all guests. 3. Housekeeping matters addressed by chair. 4. Chair asked members consent for photographs to be taken. Members consented. 5. Chair introduced the first presenter. Brad Houlihan was the first presenter representing PRYME NZ Ltd. |
| First Presentation:  Brad Houlihan-  PRYME-NZ on Behalf of Laura Biggs. | 1. Presentation started on time at 07:10 HRS. 2. Title of Presentation: Creating A drop Free Zone 3. Sub-topics included:    * Increasing Cost of Falling Objects.      + Deaths      + Accidents      + Incidents      + Injuries      + Reduced productivity      + Litigations      + Damaged Reputation      + Wasted time.    * Solutions/ Recommendation      + Correct Worksite Assessment      + Worker Engagement      + Training and Information      + Safety Equipment & Tool tethering.      + Creating “No Access Areas” |
| Second Presentation:  Jason John & James Moore:  WorkSafe NZ | 1. Started two minutes earlier at 07:38HRS. 2. They started with the first part – **“ASK JASON SESSION”**. They did field the following 8 questions from the Audience:    * What are the guidelines regarding site plans? (i.e. CAD drawing, scales, and drawing standards and accuracy) as most are out of scale and inaccurate.    * What are the key requirements for a site plan?    * Why some Certifiers are relaxed and accept site plans that do not meet the requirements.    * Whose responsibility to determine the distances to protect the public? as some Certifiers expect the person who designs the site plan to determine those distances.    * Why is it necessary to state the distances from the DG, such as Class 8, to protected places and other DG when the plan is to scale and can be easily measured?    * PCBU are unhappy about the limited communication from WorkSafe regarding new regulations coming into place.    * The ERP and Evacuation plans should also be to scale as the diagram often used is not useful in case of fire or evacuation. I am not sure why this is not implemented already.    * What is WorkSafe’s suggestion regarding the use of scaled plans and for very large and complex buildings, departmental evacuation plans. 3. They provided a printed resource for members to use. The title of the document is: **“Performance Standard for Site Plans and Drawings”.** The document will be sent to members. ([Microsoft Word - Test Certifier Performance Standards (Site Plans and Drawings) FINAL.doc (evatechsolutions.co.nz)](https://www.evatechsolutions.co.nz/files/Performance-Standard_-Site-plans_WSNZ.pdf) 4. The second part of their presentation focused on:    * “Hazardous substances toolbox”    * “Hazardous substances Calculator”    * They provided the following link for further reference <https://hazardoussubstances.govt.nz/calculator/> 5. Both presentations attracted vibrant discussion, views, and reviews, during and after the two sessions. |
| Third presentation:  Chris Jobson-  Site Safe NZ | 1. Started 7 minutes earlier at 08:03HRS. 2. Chris gave update from Site Safe 3. He talked about the surveys conducted currently.    * Impact Survey    * Industry Insights Survey 4. He encouraged members to participate. |
| General business  &  Closure of the meeting and Networking | 1. No general business 2. The chair closed the meeting at 8:26 HRS; four minutes earlier. 3. He announced that the next Liaison Meeting will be on 15/08/2024. 4. Networking continued until 09:00HRS |
|  | **The End 👏** |