



SITESAFE

Te Kaitiaki o Haumaru



Kākāriki (Green) Site-Specific Safety Plan (SSSP)

1 Project name or location

Write project name or location of site.

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2 Subcontractor details

Write PCBU2 (Subcontractor) Company Name.

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Signed by PCBU 2 (Subcontractor)

We acknowledge that we have seen and understood PCBU1's Health & Safety Plan for this site and we agree to act in accordance with that plan.


Date signed

		/			/				
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Tick one – Will you be using subcontractors for any part of your contracted work?

Yes No

Write the **business name** of any subcontractors being used by PCBU2.

 As evidence of due diligence, attach a copy of your Subcontractor's SSSP Agreement section, to the back of this SSSP either now or when the Subcontractor begins work on this site.

3 Outline of work being undertaken

Write a brief outline of the scope of work this SSSP relates to.

4 Notification to WorkSafe NZ

Health and Safety at Work (General Risk and Workplace Management) Regulations 2016 requires notification of “particular hazardous work” to the nearest office of WorkSafe NZ prior to the activity commencing.

Tick below if work activities require notification to WorkSafe NZ?

Yes No

If ‘Yes’, **write** any notifiable activities below.

Use this link to go to the WorkSafe NZ notification form: <http://forms.worksafe.govt.nz/notifiable-event-notification>

Site / Job Hazard and Risk Register

This Site / Job Hazard and Risk Register is used by the contractor (PCBU 2) and relates to **significant** site or job-specific hazards only. **Do not record minor tasks or activities here.**

Potential hazard and / or harm <u>List</u> the more significant hazards that will occur during your activities on site. Where possible, note the potential harm that could arise from these hazards.	Initial risk <u>Evaluate</u> the risk level without controls using the Risk Matrix	Controls <u>Identify</u> your control methods.	Residual risk <u>Re-evaluate</u> the risk level with controls using the Risk Matrix.
1			
2			
3			
4			
5			

Site / Job Hazard and Risk Register (cont.)

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6			
7			
8			
9			
10			

Hazardous Products and Substances Inventory / Register

SSSP Form 3



This form must be returned to the Main Contractor, irrespective of content.

- Hazardous products and substances include glues, resins, solvents, fuels, expanders, adhesives, bonding agents and cleaning agents etc.
- Complete this form for all the materials you will bring onsite.
- You are required to have a Safety Data Sheet (SDS) for every potentially harmful product, substance or material you bring to site.
- Copies of Safety Data Sheets (SDS) must be supplied with this SSSP.
- Extra copies may be printed as required.

Product, substance, or material name	Form – liquid (L) solid (S) gas (G)	Total volume onsite	Location of SDS onsite	UN class & packing group	HSNO approval # & group standard Sec 14-15 of SDS	HSNO classification	Storage location onsite	Special storage requirements Sec 7 & 10 of SDS	PPE requirements Sec 8 of SDS

Hazardous Products and Substances Inventory / Register (cont.)

SSSP Form 3



Product, substance, or material name	Form – liquid (L) solid (S) gas (G)	Total volume onsite	Location of SDS onsite	UN class & packing group	HSNO approval # & group standard <i>Sec 14-15 of SDS</i>	HSNO classification	Storage location onsite	Special storage requirements <i>Sec 7 & 10 of SDS</i>	PPE requirements <i>Sec 8 of SDS</i>

Training and Qualification Register

SSSP Form 4

Complete the register for each of your workers who will attending this site, noting only the training, qualification and/or experience **that are relevant to this job.**

First and last name	Key role or tasks on this job	Training and/or qualifications relevant to this job	Training expiry date	No. of years experience
And ID No. (if applicable)	Supervisor <input type="checkbox"/> H&S Rep <input type="checkbox"/> First Aid Role <input type="checkbox"/>	Any Site Safe training, trade and skills training, formal qualifications – certificates, licences, cards, unit standards etc...	Any training expiry dates	Number of years of experience relating to the role or task
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
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	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			

Examples – **EWP** (elevated work platform), **PAT** (powder actuated tool), **FL** (fork lift), **FA** (fall arrest), **SCA** (scaffold), **DOG** (dogman), **LBP** (Licensed Building Practitioner – card type and number), **CRA** (crane – specify type), **MP** (mobile plant – specify type), **RELECT** (registered electrical worker), **ELTAG** (electrical testing and tagging), **STMS** (site traffic management supervisor), **TC** (traffic controller), **EXP** (explosives), **NZQA** (trade or safety units).

Training and Qualification Register (cont.)

SSSP Form 4

First and last name	Key role or tasks on this job	Training and/or qualifications relevant to this job	Training expiry date	No. of years experience
And ID No. (if applicable)	Supervisor H&S Rep First Aid Role	Any Site Safe training, trade and skills training, formal qualifications – certificates, licences, cards, unit standards etc...	Any training expiry dates	Number of years of experience relating to the role or task
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Training and Qualification Register (cont.)

SSSP Form 4

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SITE SAFE

Te Kaitiaki o Haumarū

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