



# SUPERVISOR COURSE

**10** CERTIFICATE CREDITS

A unique two-day course designed to provide leadership skills in health and safety for supervisors in the New Zealand Construction industry. This course has been specifically designed for on-site leadership and provides an in-depth knowledge of construction health and safety.

## Who Should Attend This Course?

Site leaders would find the Supervisor course valuable, including:

- › Supervisors
- › Foreman
- › Leading hands

## Introduction

The course starts by establishing the role and responsibilities of a leader at work and provides supervisors with the skills to lead and keep workers safe.

It covers both managing people and processes, covering how to have positive conversations and understand human factors, as well as planning skills— such as managing emergencies, and gathering and analysing information relating to accidents. Learners will have the opportunity to discuss the Health and Safety at Work Act 2015 (HSWA) and other regulations that are relevant to their role.

Learners will examine the principles of adult learning, cultural awareness and inclusivity and discuss how to help your workers overcome barriers to learning.

Throughout the course, there are individual and group activities so learners can practice applying some of the tools discussed in the course with the support of their trainer.

## On the course you'll learn to:

- › Describe how your role influences workers to behave safely
- › Describe how to have positive conversations with workers
- › Identify and meet your legal duties as a supervisor
- › Describe how applying the principles of adult learning help to effectively train others to become safe and competent workers
- › Plan jobs so that safety is convenient and natural for workers to do
- › Explain the importance of investigating accidents and finding out the root causes of accidents
- › Demonstrate understanding of the emergency planning process

## ASSESSMENT

TAKE HOME ASSIGNMENT

## On Completion Receive

- › A gold Site Safety Card (Passport) that indicates your level of training and gives you access to site (valid for two years)
- › Supervisor Certificate
- › Workbook with details from the course
- › 10 credits towards the Health and Safety in Construction programme leading towards the NZQA New Zealand Certificate in Workplace Health and Safety Practice Level 3 (40 credits required to graduate)
- › Licensed Building Practitioner's points (16 hours of training = 16 points)

## Next learning steps

We offer a range of one and two-day courses that build on the learning from this course. Courses which renew your gold Site Safety Card include:

- › Training and Supervising workers
- › Risk Management
- › Health and Safety in Contracting
- › Leadership in Safety

## Associated Unit Standards

21970 – Improve building or construction site safety through changed work practices, actions and attitudes (Level 4, 6 NZQA credits)