



## BoP Safety Liaison Group Meeting

<b>Minutes For:</b>	<b>BoP Safety Liaison Group Meeting</b>		
<b>Meeting Number:</b>	54	<b>Venue:</b>	Tauranga Chamber of Commerce
<b>Date:</b>	7 June 2019	<b>Time:</b>	10:00hrs
<b>Chair:</b>	Chris Graney	<b>Minutes:</b>	Chris Graney

### Attendees:

Name:	Company:
Lynne Herring	WBOPDC
Chris Graney	Site Safe NZ
Rosie Mallon	Smarterworks
Mike Inglis	WBOPDC
Alicia Tomchuk	Fulton Hogan
Richard Thompson	Bakels Edible
Julian Clayton	FORM
Frankie Evans	Electrix Gas
Katie Howard	RCP

Name:	Company:
Alan Tocker	Cubro Ltd
Tracy Henderson	Pollock Cranes
Keith Barnett	VHNZ
R T	Higgins
Bill Cummins	TIKI
Joanne Brown	Watts & Hughes
Coral Jackson	Base Up
Kelvin Eden	RCP

### Apologies:

Amanda Barker	Pillar Construction
Sue McMaster	ACC
Chris Glenn	TCC
David Woods	Brunel
Keith Campbell	Fulton Hogan
Rachel Round	Hauraki DC
Jo Norman	Marra
Karen Davidson	WorkSafe NZ
Marcus Batham	VHNZ
Peter Musk	ACC

Mark Lolesi	NZOSL
Gill Dawoch	Metro Glass
Darren Wisbey	CANAM
Scott McLeod	McLeod Cranes
Ray Buckley	ASE
Rita Robinson	Ceilings Unlimited
Michelle Thompson	McLeod Cranes
Kayne Kording	Classic Group
Mike Bowman	C3 Construction
Paulette Mullaney	Downer



Dave Giddens	VHGNZ
Darren Hart	WSCS
Vanessa Jones	HARM
Marcus Batham	VHNZ
Steve Ford	KPMG
Klaus Wuerth	TCC
Shayne Lyons	Eurofins
Cam Shaw	Higgins
David Hanlon	Page Earthworks
Aaron McCormick	MARRA
Cathy Holden	HEB

Rob Kemp	TCC
Brian Miller	Iline
Gavin Williamson	Letts
Darach Cassidy	TCC
Robyn Jensen	Jensen Steel
Sue Hawkins	Connexis ITO
Shirley Meredith	
Chris Fryer	Upshot
Kevan McCombe	Fulton Hogan
Scott McLean	Hawkins
Gina Espange	St John

## Agenda:

### 1. Welcome:

Item	Action
a) Cathy Holden could not make the meeting Chris Graney welcomed all to the meeting and thanked them for their continued support.	All

### 2. Previous Minutes:

Item	Action
a) The minutes of the previous meeting held on the 12 April 2019 were covered and no outstanding points or actions were noted.	

### Matters Arising from Previous Minutes:

Item (previous minutes item)	Action
a) None	

### 3. Guest Speaker(s):

Item	Action
a) Guest presenters Katie Howard and Kelvin Eden from RCP Project Management who delivered an informative and interesting presentation about Safety in/by Design. This is an area in which multiple PBCU's have the power to influence safety and health in all phases of the construction process. They exemplified a high profile local project they are engaged in, Farmers Development in Tauranga CBD, a mixture of underground parking, street level	



Item	Action
<p>retail space and 2 multi-level accommodation blocks and some of the challenges it faces and has overcome so far.</p> <p>Getting all interested stakeholders on board at the earliest point using Early Contractor Involvement (ECI) model which gets the client, designer and main contractor together to complete the final design with a focus on constructability and risk minimization to achieve the best value for money for the investment. This has included re-direction of a HV service run, protection of existing pavement mounted fibre optic service cabinets as its more cost effective to leave in situ than re-locate. Also, pedestrian access and lighting around the finished building. The project runs for about 2 years and forms part of the regeneration of the CBD. The project team were pleased with the collaborative relationship which had developed with Hawkins the Main contractor. Construction Design Guides are available through <a href="http://nzcic.co.nz/resources/guidelines/">NZ Construction Industry Council Design Guides can be found here: http://nzcic.co.nz/resources/guidelines/</a></p>	

4. General Business:

Item	Action
<p>a) WorkSafe NZ update. There was no one available from WorkSafe for the meeting. However, Karen Davidson passed on the following message they were seeing excavations &gt;1.5m without shoring or retaining on sites and not fenced. And still fielding calls daily from public about unsafe working at height, and about asbestos.</p> <p><b>Anyone wishing to contact WorkSafe NZ ...0800 030040.</b></p> <p>b) ACC update. Neither Sue McMaster nor Peter Musk could attend the meeting but have informed the group will update next meeting.</p> <p>c) Site Safe update. The study about NZ construction industry suicides had been released and it was hoped Brett Murray CE Site Safe NZ could update the group about the findings in the very near future. Entry for the Site Safe construction Safety Awards will be coming up soon and all Site Safe member companies are encouraged to submit an entry, which is free.</p> <p>d) Alicia Tomchuk from FH informed the group about a park brake failure on Nissan Trucks they issued a safety notice about this is and is attached to the minutes.</p> <p>e) General discussion around traffic management and the difficulty of getting the public to maintain reduced speed limits when travelling through road works. During the early part of the Christchurch rebuild this was a particular problem and the Rebuild Forum encouraged all the construction companies to display a sticker stating I slow down through road works as part of supporting road construction colleagues.</p>	



Item	Action
f) Julian Clayton reminded all about the WorkSafe consultation process currently way about crane use.	

**5. Recent Accidents/Incidents/Prosecutions:**

Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed online under Media releases at <a href="http://www.business.govt.nz/worksafe/">www.business.govt.nz/worksafe/</a>	All

**6. Other Business:**

Item	Action
a) None	All

**Meeting Close:** 11:30hrs

**Next Meeting:**

**Meeting Number:** 55                      **Venue:** Tauranga Chamber of Commerce  
**Date:** 9-8-19                              **Time:** 1000hrs  
**Chair:** Cathy Holden                      **Minutes:** Chris Graney