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| Agenda For: | Wellington Safety Liaison Group | | |
| Meeting Number: | 52 | Venue: | Site Safe NZ Boardroom, 23-25 Jarden Mile, Ngauranga Gorge, Wellington. |
| Date: | 03 December 2015 | Time: | 3pm to 4:30pm |
| Chair: | Ryan Groves | Minutes: | Katrina Guy |

Minutes of Meeting

| Item | | | |
|------------------------------|-------------------------|----------|----------------|
| a) Introduction of attendees | | | |
| Name: | Company: | Attended | Did not Attend |
| Grant Sullivan | 360 Degree Scaffolding | | ✓ |
| Justine Diamond | Advanced Earthworks | ✓ | |
| Caroline Ladon-Lane | Allied Work Force | | ✓ |
| Nick Watts | Aquaheat | | ✓ |
| Simon Taylor | Armstrong Downes | | ✓ |
| Lisa Chivers | Armstrong Downes | ✓ | |
| Adam Hunt | Brian Perry | | ✓ |
| Bruce Campbell | BECA | | ✓ |
| Leeanne Cole | Broad Spectrum | ✓ | |
| Sandy Bell | Capital Scaffolding | | ✓ |
| David Quintela | DQ Consulting | | ✓ |
| Grant Thomas | Dominion Constructors | | ✓ |
| Brent Nicholls | Dominion Constructors | | ✓ |
| Ian Shepherd | Ebert Construction | | ✓ |
| Marcus Gataru | ECL Group | | ✓ |
| Mark James | EPMU | | ✓ |
| Maurie Rohloff | Fletcher | ✓ | |
| George Hamill | Fletcher | | ✓ |
| Lee Caplin | Fletcher | | ✓ |
| Tim Berry | Fletcher Infrastructure | | ✓ |
| Mike Lodge | Formco | | ✓ |
| Tim Geeves | Geeves Scaffolding | | ✓ |
| Wayne Arnott | Hawkins | ✓ | |
| Matthew Orr | Hawkins | ✓ | |
| Fiona Wills | Higgins | | ✓ |
| Brent Pitkethley | Holmes Construction | | ✓ |
| Tim Holmes | Holmes Construction | | ✓ |
| Pip Matenga | KONE Elevators | | ✓ |
| Dan McGuinness | L T McGuinness | | ✓ |
| Steve Lowe | L T McGuinness | ✓ | |
| Chris Diston | L T McGuinness | | ✓ |

| Item | | | |
|----------------------|---------------------|---|---|
| Stephen Cumming | McKee Fehl | | ✓ |
| Terry O'Brien | McKee Fehl | | ✓ |
| Andre Holm | Meridian | ✓ | |
| Bernard McClelland | MJH Engineering | | ✓ |
| Malcolm Hammond | MJH Engineering | | ✓ |
| Keith Paine | Naylor Love | | ✓ |
| Greg McFetridge | Naylor Love | | ✓ |
| Steve Benson | Naylor Love | | ✓ |
| Bill Hazleton | NZTA | ✓ | |
| Pat Quin | Rob Law Recruitment | | ✓ |
| Guy Conroy | Scafit | | ✓ |
| Jeff Strampel | Site Safe | | ✓ |
| Jason Steer | Site Safe | | ✓ |
| Katrina Guy | Site Safe | ✓ | |
| Alison Molloy | Site Safe | ✓ | |
| Johan Bosch | Site Safe | | ✓ |
| Nathan Gordon | Site Safe | ✓ | |
| Mike Spekreijse | Wellington Water | ✓ | |
| Stephen Bray | Work Safe NZ | | ✓ |
| Graham Burke | Workzone Scaffolds | | ✓ |
| Gerry Kalogeropoulos | | | ✓ |

Previous Minutes read

| Item |
|----------------------|
| b) Read and accepted |

1. Matters Arising from Previous Minutes:

| Item |
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| |

2. Guest Speaker(s)

| Item |
|---|
| Maurie Rohloff and Wayne Arnott presentation of Safety Leadership and Worker – presentation attached. |

3. General Business:

Item

Steve Lowe - L T McGuinness

- using red/green card
- focus on educational guys to think about job
- 5x5
- TA's on jobs

Justine Diamond – Advanced Earthworks

- Lots of onsite meetings
- Keeping the conversations going

Bill Hazleton – NZTA

- Trying to be more intelligent client. Going to be a lot more involved
- Series of road shows through NZ

Lisa Chivers – Armstrong Downes

- Focusing on culture. Older guys 'she'll be right' attitude
- Involving people more.
- Making meetings more worthwhile so more turn out

Mike Spekrijse – Wellington Water

- Recently Jeff Strampel delivered a leadership in safety course and was extremely well received.
- Forums have been single reps, going forward CEO's of subbies will be involved.

Matt Orr – Hawkins

- Setting goals for next 12 months
- Creating a living document for the basic requires to work on Hawkins sites

Maurie Rohloff – Fletcher

- Increased interest from clients about how they go about things
- Safety in design
- Most powerful tool at the moment – improved communication with subbies learning a lot about each other

Andre Holm – Meridian

- Rolling out Tracksuit Inc.

Leeanne Cole – Transfield

- Taking things back to the basics.

Industry Update

Worksafe –

We are getting an upsurge in requests for presentations about the new legislation and what it means to duty holders. As you can imagine we are still dealing with an element of 'scaremongering' about the supposed penalties for failing to have no health and safety systems. Mostly affecting the Residential construction sector but some of our commercial builders have expressed similar comments to us here in Wellington.

Our National Construction Road shows have now been completed attendance has been exceptional this year nearly 4000 attendees received an update about the fall from height project,

airborne contaminants and our Clean Air project as well as information from BCITO and dust extraction systems from Karcher.

Hopefully everyone is aware of the new information page on our website (see link) <http://www.business.govt.nz/worksafe/information-guidance/guidance-by-hazard-type/asbestos> about the new rules for the removal of asbestos starting 4 April 2016. We are asking removalists to register with WorkSafe now if you are likely to need a Class B licence from 4 April 2016.

Site Safe –

- Brand refresh well underway
- Strategic plan under review with the board
- We added 10-12 new staff in 2015

Next Topic – Matt Orr from Hawkins will be presenting on Risk Management

Actions

- Everyone – if you are interested in Site Wise Workshop please contact Katrina Guy kguy@sitesafe.org.nz
- Everyone – We need to update our Liaison meeting contacts and get some more people interested. Please send any amendments or new contact details to Katrina Guy kguy@sitesafe.org.nz
- Review of SSSP – please email Ryan Groves rgroves@sitesafe.org.nz on what you want to see as we are redeveloping it by the end of February 2016.
- 2016 potential topics
 - Airborne
 - Understanding risk
 - Wellbeing
 - Drones re height inspections

Meeting Close: 1620

Next Meeting: Number 53

Venue: Site Safe NZ Boardroom
23-25 Jarden Mile, Ngauranga Gorge

Time: 1500 to 1630

2016 Dates: 25 February 2016
21 April 2016
18 August 2016
20 October 2016
8 December 2016