

**Waikato Safety Liaison Group Meeting**  
**Friday 26 June 2020 at 12.30pm**  
**SiteSafe Office 67A Seddon Road.**

**Present:**

Name	Company	Name	Company
Rodger Hollins	SiteSafe	Karen Goodburn	WSF (Chair & Minute Taker)
Grant Wharry	Downey Construction	Andrew Mellor	Fosters
Dave Sopp	ISS	Jan Lindon	McAra Air
John Dennis	Roy Dennis Builders	Wayne Kirk	LBL
Kevin Lindsay	Stride	Rob Reid	Safety & Apparel
Kim Wihare	LBL	Nyssa Brocklehurst	Coresteel (WCML)
Geraint Rowlands	AGR Consulting	Courtney Duff	LBL
		Stephan Geldenhuys	SiteSafe

**Apologies:**

Name	Company	Name	Company
Lisa Taylor	ACC	Brent Austin	WorkSafe NZ
Jade Walker	Fosters	Gary Lightfoot	WSF
Sandra Williams	WorkSafe NZ		

Apologies Accepted

**Welcome**

- Health & Safety – SiteSafe Venue

**Minutes of Previous Meeting – Accepted**

Matters Arising

- None

**Discussion**

Chairperson read through responses to the survey that was sent out in April and in June.

There were only 16 responses in total, but a good starting point (copy of responses is attached)

It was decided that the next meeting will be a bit of a brain-storming session after digesting the responses from the survey.

1 – start with a vision and then work from there.

Once we have the vision decided, the action plan can follow

It was also suggested that we maybe think of having some kind of constitution.

A few of the members are going to attend other Liaison meetings in Auckland and poss. BOP as well to get an idea of what they do.

Further discussion was held on Safety Minimum Requirements (SMR's)

Blanket rules for all could produce more risks.

The rules need to fit the industry

Also, a reminder that the ACC funded training is still available

WINZ has Upskilling opportunities available

And the new apprenticeship funding

## **ACC Update – Lisa Taylor – not present but sent info – can be contacted on details below**

### ACC helping ease the burden on business

- Businesses are facing unprecedented financial pressures as a result of COVID-19. Where possible ACC is taking practical steps to provide what respite and support, they can during these times, while also safeguarding New Zealand's no-fault accident insurance scheme.
- As part of ACC's plan for helping reduce the immediate impact of COVID-19 on businesses, ACC has delayed all invoicing by three months.
- Invoices for the 2020/21 financial year which would usually have been sent from 1 July will now be issued in October. Payment options will be available once invoices are sent in October, to further assist businesses like yours, in managing payment of your invoice.
- To find out more about the delay to invoicing visit [acc.co.nz](http://acc.co.nz).

### Choosing to be invoiced as normal

- ACC is also providing you with the option to continue to be invoiced as per normal, if that better suits the needs of your business.
- You can simply log in to your [MyACC](#) for Business account or complete this form to opt out of the delay and choose to receive your 2020/21 invoice at the normal time.
- ACC is asking customers to consider this choice carefully, and only request this option if you're able to pay any resulting invoices in full, or through an instalment plan. By making this request, you will get all pending invoices or reassessments associated with your account, not just for the 2020 or 2021 financial years.

### Further contact from ACC

- As ACC prepares for the delayed invoicing in October, customers can expect to hear from ACC if they require more information from you to ensure your invoice is as accurate and timely as possible. This may include conversations about your recent liable earnings, classification units or contact details.
- If you have any other general ACC business enquiries you can visit our business section on [acc.co.nz](http://acc.co.nz), call the business team on 0800 222 776, or email them at [business@acc.co.nz](mailto:business@acc.co.nz).

## **Lisa Taylor, Business Customer Solutions Partner - Northern, ACC**

Tel (07) 859-8052 / Mobile (027) 220-7627 / Ext: 78052

## **WorkSafe Update – Brent Austin / Sandra Williams – Not present – but brief update given**

- Regulation reviews have been on hold since lockdown and no indication on how long this will be or what the Government will be prioritising
- WorkSafe are not be involved in the BSM Roadshows this year – they have other programmes and events in the pipeline
- New financial year planning happening now
  - More focus on Civil than in the past
  - Also focusing more on vehicles

## **SiteSafe Update – Rodger Hollins**

- Well done to everyone for getting through the lockdown
- Few changes
  - On-line courses now available:
    - Some webinar based and building passport is completely on-line
  - Rehauling Audits have been reviewed – Available for commercial and residential
    - Review your systems and compare to actual
    - Trial Critical Risk Audits were held
  - Toolbox Talks on Site – still happy to come out and do these
  - New SSSP's released

## **General Business / Around the Room**

- Kim – update on Mates in Construction (Charity)
  - Not in Waikato yet
    - Have an option to provide Awareness Training for 150 people for 1 hour
    - Just need a venue and date
    - Once above has been confirmed invites will be sent out
  - Next level – Connect Training, then Assistance Training – more a councillor role
  - Assistance Trained staff can be contacted to come on site if assistance is required
  - Tel – 0800 111 315 – anyone can ring for assistance

- Good posters on website as well - <https://mates.net.nz/mates-on-site/> (scroll to the bottom of the page for the posters / brochures)
- Grant – There are a lot of webinars and courses on-line
  - Some good ones are:
    - <https://myosh.com> (Australian, but good value)
    - EMA - <https://www.ema.co.nz/resources>
    - NZISM - <https://www.nzism.org/>

**Next Meeting:** Friday 28 August

Future Meetings

Friday 30 October

Friday 11 December (Date & Venue may need to be changed)

Meeting Closed at: **2pm**