

**Bi-Monthly Meeting Minutes**  
**Friday 23<sup>rd</sup> February 2024 at 7.30am**  
**Site Safe Office - 67A Seddon Road, Hamilton.**

Present:

Name	Company	✓	Name	Company	✓
Grant Wharry	Downey (Chair)	✓	Karen Goodburn	WSF (Minute Taker)	✓
Dave Sopp	ISS	✓	Lewis Snapes	HCC	✓
Jade Thomas	LBL	✓	Tracey Murphy	Safewise	✓
Jimmy Phillips	LBL	X	Lesley Bromwich	ACC	X
Kim Wihare	LBL	?	Rodger Hollins	SiteSafe	✓
Jordan Zohs	Fosters	✓	Stephan Geldenhuys	Site Safe	✓
Hannah Fletcher	Fosters	✓	Sandra Williams	WorkSafe	✓
Leanne Summers	Feisst Group	✓	Donna Mulvey	Schick	✓
Gaylene Rapana	Safety n Action	✓	Annette Venter	Coresteel (WCML)	✓
David Reid	Adub Roofing	✓	Stephen Sharpe	Camex	X
Nigel Kewish	Naylor Love	?	Troy Allen	Camex	✓
Glyn Hodgson	Naylor Love	X	Robyn Hazelwood	Hamilton Asphalts	X
Kerry Page	HCC	✓			

Apologies:

Name	Company	Name	Company
Glyn Hodgson	Naylor Love	Robyn Hazelwood	Hamilton Asphalts
Lesley Bromwich	ACC	Stephen Sharpe	Camex
Jimmy Phillips	LBL		

Apologies Accepted

**Welcome**

- Welcome to all
- Health & Safety – SiteSafe Venue

**Minutes of Previous Meeting – 8/12/23**

Matters Arising?

- Discussion on possible speakers.
  - Try Waste Management for May meeting.
  - Women in Construction / Shrink wrap / Chaznz / Brent Sutton Via NZISM?
  - Any other suggestions

**ACC Update – Lesley Bromwich – Not present / no updates received**

**WorkSafe Update – Sandra Williams**

WorkSafe – still under re-structure, going hard though.

Inspectors will be increased – go back to what the act says should be done.

if you see something unsafe – talk to the company involved before calling WorkSafe – it may not be what you think.

### SiteSafe Update – Rodger Hollins

Not much to report but did an exercise with the group that he did on the Supervisor course.

H & S goals - % Comply with Law + % Get people home Safely + % Make Business profitable = 100%

Ways Adults learn – 5% reading & 95% Hands on / Practical.

= H & S is 95 % reading and 5% Practical

Need to change the way we do H & S

Different ways members do inductions?

Read induction to person

Presentation with videos

Take visitors on a physical walk around site

Group discussion on hazards on an item – all participate

Questions – a. who new face? / b. new face intro / makes people more comfortable to talk with each other about H & S

issues

learn one word in a new language

Record TAs

Pre-qual issues - language barriers / International standards

- Some companies are unable to comply with all requests – too small

- too difficult – too much time and effort spent on the paperwork

- need to clarify with main contractors what is acceptable

- paperwork is required for Law but to keep people safe – should be less paper

### Hamilton City Council Updates – Lewis Snipes

Kerry Page – Facilities / Lewis – Business Partner

HCC also undergone re-structure – another one in 2025 – reduction in Consulting staff

Re-structures affect mental health

HCC offers resilience training to staff & “good yarn” support - <https://www.goodyarn.org/>

Still ongoing issues with traffic management issues – NMR's / vehicles stolen / controller safety – at risk from aggressive drivers

Subcontractors – some have no traffic management plans or guidance – have been transferred from residential to civil – not prepared.

Service strikes

### General Business / Around the Room

- Brief talk by Grant on waste management and reduction / Council report – landfill rate increases
- Subbies – not many 2<sup>nd</sup> tier subbies available
  - Low skills and staffing resources
  - Communication and handovers – no monitoring
- Other useful Links as discussed
  - Business leaders H & S Forum - <https://www.forum.org.nz/>
  - Safeguard Forum - <https://forum.safeguard.co.nz/discussions>
  - Builders Pocket Guide Environmental Management. <https://www.bpg.co.nz/>
  - Auckland Council Enviro Guide (building) <https://www.aucklandcouncil.govt.nz/environment/looking-after-aucklands-water/stormwater/docsconstructionguides/builders-enviro-guide.pdf>
  - Link to PreKure website (resources page) <https://prekure.com/free-lifestyle-medicine-guides/>
  - PreKure Blog/Webinars <https://prekure.com/blog-prevention-medicine/>



- High Performance Coach – James Marris – Aurora Zone - [www.aurorazone.com](http://www.aurorazone.com) / [james@aurorazone.com](mailto:james@aurorazone.com) / 027 474 8800
- Other mental health programmes by members
  - Synergy health webinars - <https://www.synergyhealthltd.com/>
  - Budgeting / mortgage advisors - <https://www.govt.nz/browse/family-and-whanau/financial-help-for-your-family/getting-help-budget/>
- Safety re-crafted – Rob Cousins and Daniel Hummerdal – Auckland 28 February 2024

### **Next meeting**

Venue: SiteSafe, 67 Seddon Road, Frankton, Hamilton

Date & Time: 19<sup>th</sup> May 2024

Future Meetings / upcoming Focus Presentations:

• 2024 meeting dates booked.

- June 21<sup>st</sup>
- August 23<sup>rd</sup>
- October 18<sup>th</sup>
- December 6<sup>th</sup>

Meeting Closed at: 9am