

Minutes For:	Waikato Safety Liaison Group Meeting		
Meeting Number:	4	Venue:	Hamilton Working Men's Club
Date:	Friday 01 September 2017	Time:	12:00pm
Acting Chair:	Dean Wills	Minutes:	Samantha Barrett

Attendees:

Name:	Company:	Name:	Company:
Dean Wills	Site Safe	Sandra Nieliwoudt	Higgins Contractors
Anna Lardelli-Hapi	ACC	Kate Alsdorf	Cambridge Steel Fab
Samantha Barrett	Livingstone Building	Danny Goodall	Thames Demo
Kim Wihare	Livingstone Building	John Mayne	WorkSafe NZ
Andy Overall	Greenstone	Steve Wong	WorkSafe NZ
Doug Atkinson	Gibson Construction	Andre Pieterse	WorkSafe NZ
Karen Goodburn	Waikato Steel Fab	Craig Richer	Speedy Signs
Gary Lightfoot	Waikato Steel Fab	Aaron Karl	Feisst

Apologies:

Name:	Company:	Name:	Company:
Chelsea Cohen	Livingstone Building		

Agenda:

1. Welcome

Item	Action
<ul style="list-style-type: none"> a) H&S Induction – Emergency evacuation procedure b) Not many people at the last meeting, good to see better turn out at this meeting c) Chairperson – We need to vote for one, Site Safe are here to support but these meetings need to be run by us. 	

2. Previous Minutes

Item	Action
<ul style="list-style-type: none"> a) What do we want to get out of these meetings? b) ACC & WorkSafe feedback & participation, both were here this time 	None

3. Chairperson

Item	Action
Gathered votes – Chelsea Cohen received most votes. If not Chelsea then Karen from Waikato Steel Fab	

4. ACC

Item	Action
<p>a) ACC - Anna Lardelli-Hapi</p> <p>Construction Health & Safety Risk Cards. The Construction Toolbox Risk Cards has been designed as an engagement tool for PCBUs and on-site Supervisors to use when running a Toolbox or Daily Start-up meeting. The first three sections of the cards provide tips on running the Toolbox and Daily Start-up meeting plus the use of Safe Work Method Statements that are being used across the wider construction sector. The remaining set of 23 reference cards covers the known high-risk activities and key topics such as PPE and use of RPE. These are available to order via their website. Please note these are for PCBU's and on-site Supervisors, they can be shared around site. The 31st October is the release date for this book to be made available online. This will also be available when you are offline, so it's more accessible.</p> <p>Workplace Safety Incentive's (WSI) Programme Managing things when an employee is off work through injury can strain work teams, projects and even the viability of a business. A safe workplace offers significant benefits to a business and ultimately the levy that it pays. That's why ACC is working with businesses to identify better ways to really help them have healthy and safe workplaces.</p> <p>Discover what we've learned so far from our business customers at https://www.shapeyouracc.co.nz/workplace-incentives and please be sure to give your feedback. We'll be back in touch at key stages to update you and seek your input.</p> <p>Later this year we'll also be piloting some specific incentive products aimed at helping businesses achieve real health and safety improvements. These might provide access to things like training, equipment and specialist advice. We'll keep you posted as we progress.</p> <p>Constructsafe – Construction Safety Council http://constructsafe.kiwi/index.html The Constructsafe scheme, one way to independently assess the competency of any person, anywhere. http://www.constructionssafetycouncil.co.nz/constructsafe.html This is an online test to determine the competency, there are different tiers for various levels. Some companies have been asking for workers to have this rather than Site Safe. ACC have been supporting this scheme.</p>	

5. WorkSafe NZ

Item	Action
<p>a) John Mayne – WorkSafe NZ</p> <p>Hazardous Substances – PCBU's will soon be required to hold a safety data sheet inventory for every hazardous substance they have. Here is a website you can use to calculate how much is in what substance etc. http://www.hazardoussubstances.govt.nz/hsno-calculator</p> <p>WorkSafe are focusing on the exposure monitoring on the below</p> <ul style="list-style-type: none"> a) Occupational health b) Health monitoring c) Clean air d) Noise e) Body straining (Manual handling) 	<p>N/A</p>

<p>f) Dust, silica, airborne contaminants wood dust g) Melanoma</p> <p>If you are putting employees into hazardous work areas what are you using to manage and minimise the risk and applying controls, and what's feasible etc.</p> <p>Non-compliant an unsafe TPS Cable has been supplied in New Zealand. TPS cable has been sold in various sizes and colours and is marked 'EESS 150102-0' If seen for sale, at worksites or installed, anywhere in the course of your work, please immediately call Energy Safety on 0800 030 040. Such cable installed will have to be removed and replaced. Do not issue a CoC for any installation containing this cable.</p> <p>Safety Nets – The Safety Alert highlights the serious health and safety risks for workers when using poorly installed nets as protection against a fall from height. In the past few months WorkSafe have been notified of several incidents involving the failure of safety nets for workers working at heights. These incidents resulted in workers being injured – some very seriously. A fall from height can cause serious harm to a worker (or any other person). Installing a safety net below a work area at height reduces the chance a worker will be harmed if they fall. However, these incidents highlight the importance of setting up safety nets correctly so they are effective. Here is a link to more information.</p>	
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6. General Business

Item	Action
<p>a) Create a contact group – Dean is working on creating a contact group with all members contact details.</p> <p>b) Frequency of meeting – These will now be every two months on the third Friday of each month, all agreed. However, the next meeting has now been brought forward to the 13th October, as the 20th backs onto the long weekend.</p> <p>c) Site Safe – Have updated the Advanced Passport training to SSSP Planning. 29th September this will come in to play.</p> <p>d) Guest Speaker – Everyone was invited to put forward any ideas they have for a guest speaker in the future.</p> <p>e) Naylor Love had Safety meeting on Wednesday 30th August. They want other large construction companies to join as a force and have one standard across the board to ensure more consistency in regards to health & safety. We are continuously battling complacency.</p> <p>f) Discussions around height training requirements. Must have a rescue plan in place if putting a harness on</p> <p>g) Awareness – There was a fatality, we need to talk more about accidents and incidents. Embrace the power of communication by communicating and sharing more information. Make everyone aware of what really goes on. Ensuring everyone gets home safe at the end of the day. Complacency is our biggest problem. Every trade and job has a chance that we won't make it home each day, so we need to talk about it more.</p>	

Meeting Close	1:30pm
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Next Meeting: TBC			
Meeting Number:	5	Venue:	Hamilton Working Men's Club
Date:	Friday 13 October 2017	Time:	12:00pm
Chair:	Dean Wills	Minutes:	Chelsea Cohen