

Minutes For:	Waikato Safety Liaison Group Meeting		
Meeting Number:	4	Venue:	Hamilton Working Men's Club
Date:	Friday 15 th October 2017	Time:	12:00pm
Acting Chair:	Dean Wills	Minutes:	Samantha Barrett

Attendees:

Name:	Company:	Name:	Company:
Dean Wills	Site Safe	Aaron Karl	Feisst
Samantha Barrett	Livingstone Building	Sandra Nieliwoudt	Higgins Contractors
Mary Helm	Watson Davis Transport	Toni Couchman	Higgins Contractors

Apologies:

Name:
All who could not make it

Agenda:

1. Welcome

Item	Action
<ul style="list-style-type: none"> a) H&S Induction – Emergency evacuation procedure b) Not many people at this meeting. May be because of the change of date 	

2. Previous Minutes

Item	Action
<ul style="list-style-type: none"> a) What do we want to get out of these meetings? b) ACC & WorkSafe feedback & participation, both were here at previous meeting, however not current one c) Dean is relooking into creating an outlook contact group as it was not entirely successful. 	Dean

3. Chairperson

Item	Action
<ul style="list-style-type: none"> a) Chelsea is unable to commit at this time. Can we take another vote or is Karen from Waikato Steel Fab happy to take on the role? 	Karen/ Dean

4. General Business

Item	Action
<p>a) Netpro – we would like to see if we can get Netpro back in to do another presentation</p> <p>b) Also ask Robert Stewart from Hirepool in for a chat about meeting obligations when hiring out equipment and machinery.</p> <p>c) Vertical Construction Forum – Furthermore to our discussions at the previous meeting, Dean wanted to elaborate This is a forum to get all subbies, main contractors and SME on the same page regarding safety and engagement. The idea is to have everyone on the same playing field.</p> <p>d) Feisst Electrical – Recently had a notifiable incident (An electric shock). We had discussions around the table as to what other companies do in regards dealing with an incident like this. Aaron spoke about actions taken before hand and after. As a result of this we will look into getting WEL in for a presentation.</p>	<p>Dean</p> <p>Dean/Aaron</p>

Meeting Close	1:30pm
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Next Meeting:			
Meeting Number:	6	Venue:	TBC
Date:	Friday 15 December 2017	Time:	12:00pm
Chair:	Dean Wills	Minutes:	TBC