

Minutes For:	Waikato Safety Liaison Group Meeting		
Meeting Number:	2	Venue:	Hamilton Working Mens Club
Date:	Friday 03 March 2017	Time:	12:00pm
Acting Chair:	Dean Wills	Minutes:	Samantha Barrett

Attendees:

Name:	Company:	Name:	Company:
Rob Laitinen	Site Safe	Andy Overall	Greenstone
Dean Wills (DW)	Site Safe		
Chris Jobson	Site Safe		
John Mayne	WorkSafe NZ		
Samantha Barrett	Livingstone Building		
Karen Wells	Downey Construction		
Ray Malone	Industrial Site Services		
Dave Sopp	Industrial Site Services		

Apologies:

Name:	Company:	Name:	Company:
Chelsea Cohen	Livingstone Building	Doug Atkinson	Gibson Construction
Max Jepson	Fletcher Construction		

Agenda:

1. Welcome

Item	Action
a) Everyone has been busy and the meetings have been sporadic, apologies for the cancelation of last meeting. We are looking at locking in the dates with the hopes of gathering more people attend.	All
b) Rob is going to assist Dean in running these meetings. However, the idea is not that these are to be seen as being solely run by Site Safe but are industry driven.	All

2. Previous Minutes

Item	Action
a) These were read out by Dean Wills.	None

3. Matters Arising from Previous Minutes

Item	Action
a) Andy Overall had a question to raise, answered by John around Safety in Design Risk Assessment	None
b) Objective is to keep the meetings current and constant. Looking at setting the dates in for the venue and put invitations out. If venue becomes an issue, we can look at using current member's facilities. We would also like to see more subcontractors and companies invited and made aware of the WSLG. If the meetings/group is advertised and promoted more effectively we may receive a better RSVP response. The idea was brought up about inviting subcontractors etc.	Current members are going to send an invitation to their contact lists.

<p>having guest speakers etc. Current members said they were happy to send an email to their contacts list informing others of the group and inviting them. Potentially have a BBQ at the end of the session, good time for industries to network with others.</p>	
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4. Guest Speakers

Item	Action
<p>a) John Mayne – WorkSafe NZ</p> <p>John spoke about some work that is going on in the background in regards to Safe Work Guidelines at WorkSafe NZ. Looking at the Australian model as a guide. It will be 2019 before anything will come into place. As a regulator, they are looking at where they need to and don't need to implement a safe work guideline. This reflects the Safety in Design Risk Assessment, it is about putting responsibility back on the designers when it comes to safety design. Considering how a building will be maintained when it has been built.</p> <p>General Guidance WorkSafe are also working on implementing a client Asbestos management plan in place – requirement for clients. The safety management system is not yet decided but looks like it will be based on the British Safety Standard and implemented on the 1st April 2018.</p> <p>Emerging issues and risks of PCBU coordination on overlapping duties on a larger scale. In section 33/34 of the HSWA there is more information regarding overlapping duties of a PCBU. Established that a PCBU is providing the correct information. As a group, we spoke about how we could potentially make SSSP more engaging, there was talk about getting together as a group and talking about the risks rather and putting one doc together rather than seeking individual SSSPs from each subbie.</p>	<p>None</p> <p>None</p>

5. General Business

Item	Action
<p>a) <u>Site Safe NZ:</u> Dean spoke about the new changes with Passport courses that were made late last year. There is now a Foundation passport course designed for first time users. The new Passport Plus is designed for second time round and has three specific course types to it.</p> <p>b) <u>Scaffolding</u> SARNZ have drafted a Scaffolding Good Practise Guide, this is available for view before it is finalised. Contact Dave Sopp from ISS. There are too many workers out there doing scaffolding who do not have a current NZ Scaffolding ticket. People are using Australian standard tickets which are not good enough. WorkSafe have applied to have tickets suspended if they are not working at a level that is compliant with NZ standard. SARNZ have a road show on Monday 6th 1-3pm at the Cosmopolitan Club.</p>	<p>Dean Wills</p> <p>Dave Sopp</p>

6. Other Business

Item	Action
a) Nil	

Meeting Close	1:30pm
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Next Meeting: TBC			
Meeting Number:	3	Venue:	Hamilton Working Mens Club
Date:	Friday 28 April 2017	Time:	12:00pm
Chair:	Dean Wills	Minutes:	Chelsea Cohen