

Minutes For: Northern Safety Civil Liaison Group (NSCLG)
 Meeting No: 52 Venue: Site Safe Beachcroft Avenue Onehunga
 Date: 1.3.17 Time: 2:00pm
 Chair: Vacant Minutes: Jim

Attendees:

Name:	Company:
Jim Bell	Site Safe
Chris Pearce	Hick Bros
Tanya Colvin	ACC
Lee Busby	Fletcher Infrastructure
Ann Chia	Site Safe
Geovanna Villarereal	Pipeline & Civil
Tom Kiddle	Auckland Transport
Chris Jobson	Site Safe

Name:	Company:
Paul Hyde-Smith	Cassidy Civil Construction
Andrew McSwigan	Workwear Group
Renee Perrie	ACC
Greg McGarvey	JFC
Jason Papuni	Worksafe
Craig Sturmfels	The Labour Exchange
Venkat Jayaprakash	Auckland Transport

Apologies:

Name:	Company:
Jan Judson	Liveable Streets
Hina Arahanga	TIL

Name:	Company:
Robert Stewart	Hirepool
Nicky Kirkwood	Wharehine

Agenda:

Welcome:

Item	Action

2. Previous Minutes:

Item	Action
Accepted	

2. Matters Arising from Previous Minutes:

Item	Action
Nil	

Guest Speaker(s):

ACC	Tanya and Renee
Experience rating is under review	<ul style="list-style-type: none"> Experience rating – applied through the Experience Rating Prog for businesses and business groups that pay \$10000 or more in Work Levies per annum, and meet

<p>Any queries, you can contact ACC call centre</p> <p>See attachment</p>	<p>the eligibility criteria.</p> <ul style="list-style-type: none"> • Under experience rating, business that have lower than average injury rates, with better than average return to work rates, may receive a discount on the current portion of their ACC work levy. Those with a worse than average claims experience may receive a loading on their levy. See attachment 1
Workwear Group	Andrew McSwigan
Civil Construction Work Wear	<p>Clothing with AS/NZS 4319 means UPF with sun protection.</p> <p>3 Categories:</p> <ul style="list-style-type: none"> • 15 to 20 • 20 to 40 • 40 to 50 (good rating) <p>If no rating - it hasn't been tested.</p> <ul style="list-style-type: none"> • Light weight, not so thick, figures on garment, ventilation on garment, UPF garment (can decrease body temperature), Durability garment, Rip stop garment (can help to cool down garment) <p>www.kinggee.com.au</p>
Select garment	
Website	
Worksafe NZ	Jason Papuni
<p>Workers Engagement, Participation and Representation</p> <p>Resources</p> <p>Toolbox card</p> <p>Teams in Worksafe NZ</p>	<p>Any businesses or undertaking with 20 or more workers or who are in one of the industries listed in the Regulations must:</p> <ul style="list-style-type: none"> • initiate the election of one or more HSRs (Health and Safety Representative) if requested by a worker, and • consider whether existing worker participation practices are sufficiently effective and whether to establish an HSC (Health and Safety Committee), if one is requested by an HSR or by five or more workers <p>Note: any PCBU can choose to have HSRs and/or an HSC to support worker engagement and participation.</p> <p>http://www.worksafe.govt.nz/worksafe/information-guidance/all-guidance-items/hswa-interpretive-guidelines/worker-representation/worker-representation-interpretive-guidelines.pdf</p> <ul style="list-style-type: none"> • Limited copies of toolbox cards were issues by ACC to businesses only. Contact ACC to obtain your copy. <p>Response team, Assessment team and Investigation team</p>

Asbestos	<p>http://construction.worksafe.govt.nz/assets/guides/conducting-asbestos-surveys/conducting-asbestos-surveys.pdf</p> <p>http://construction.worksafe.govt.nz/assets/guides/asbestos-acop/removal-of-asbestos-acop.pdf</p> <p>By the 4 April 2018, all asbestos removal workers must be trained. Jason will email Jim Bell 3 training providers and courses.</p>
Fletcher Infrastructure	Lee Busby
See attachment 2	Lifting Equipment components, and certify for use.
Auckland Transport	Tom Kiddle
STMS Key Control Check	<p>Train every three years</p> <p>3% - 5% sample rate monitoring. One review every two days.</p> <ul style="list-style-type: none"> • Main control • Temporary Speed Limit <p>Temporary Traffic Management – Review on site Also do joint review with A.T A.T uses consistence review T.T trending Also have date base on review</p> <p>Quarterly newsletter Email Tom if you want to be on the mailing list. Tom.kiddle@at.govt.nz</p> <p>A.T contact Rebecca Group and Andrew Quirk</p> <p>To lodge a complaint, contact A.T and Auckland Council (Building Inspection)</p>
Site Safe	Chris Jobson New Foundation Passport Courses: <ul style="list-style-type: none"> • Building Construction • Civil • Consultant • Electrician

	<p>Passport Plus Courses:</p> <ul style="list-style-type: none"> • Heights Awareness • Workers Health • Tools and Plant <p>Online Module: Starting in April or May 2017 Passport and Passport plus will gain 8 Points</p>
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General Business	
General discussion as follow	<p>Site Safe BBQ suggestion – welcome (Carry forward)</p> <p>Chair person for Civil Construction Liaison Meeting. (Carry Forward)</p>

Meeting Close: 3:30pm
 Meeting No: 53 Venue: Site Safe 92-94 Beachcroft Ave, Onehunga
 Next meeting: 3.5.17 Time: 2:00pm
 Chair: _____ Minutes: Ann Chia

Attachment 1



Working for business

ACC

PREVENTION CARE RECOVERY
Te Kaporeihana Āwhina Hunga Whānau

Experience Rating Programme

Experience rating for large employers and business groups



What is experience rating?

A system of modifying a business's ACC Work levy based on its claims history. Historically, your business will have paid the same work levy as others operating in the same industry, despite differences in safety records.

The introduction of experience rating carries three key objectives:

1. Provide employers with financial incentives to prevent injuries
2. Encourage appropriate return-to-work programmes, and
3. Make levies fairer for the businesses that pay them.

Experience rating is applied through the Experience Rating Programme for businesses and business groups that pay \$10,000 or more in Work levies (current portion only) per annum, and meet the eligibility criteria (see below).

Experience rating takes into account the claims history of your business to calculate any adjustment on your ACC Work levy (before any other discount is applied).

Experience rating recognises and rewards those business owners with a good claims experience. It also encourages businesses to improve their workplace safety and make them better places to work.

Who qualifies for the Experience Rating Programme?

The Experience Rating Programme applies to business groups whose current portion of the ACC Work levy in each year of the three year period (known as the experience period) is equal to or more than \$10,000.

Qualifying businesses are defined in the Accident Compensation (Experience Rating) Regulations 2011 as "qualifying class 2 levy payer(s)".

What is the experience period?

The experience period is the timeframe in which work-related injuries happen and are counted for experience rating.

For example, the experience period for the 2014/15 levy year is 1 April 2010 to 31 March 2013.

How does the Experience Rating Programme work?

Under experience rating, businesses and business groups that have lower-than average injury rates, with better-than-average return to work rates, may receive a discount on the current portion of their ACC Work levy. Those with a worse-than-average claims experience may receive a loading on their levy.

The Experience Rating Programme uses two components to calculate the experience-rated discount or loading that is applied to a business's work levy:

- the **industry size modification** which accounts for up to +/-15% of the overall modification. This is measured based on duration of weekly compensation claims, and the sum of liable earnings during the experience period. The industry size modification is reflective of the performance of a business's industry peer group.
- the **experience rating modification** which accounts for up to +60% or -35% of the overall modification. This is measured by the duration of any weekly compensation claims, the number of claims with medical costs over \$500, and the number of fatal claims during the experience period.

The maximum adjustment will be a loading of 75% or a discount of 50% of the business's standard industry levy.

Experience rating programme (up to 50% discount or 75% loading on current portion of industry based work levy)				
Industry size modification (up to +/-15%)		+	Experience rating modification (up to +60%/-35%)	
Medium industry peer group Based on liable earnings less than or equal to \$2m	Large industry peer group Based on liable earnings greater than \$2m		Rehabilitation component Measured by duration of weekly compensation (75% weight)	Risk management component Measured by # claims with medical costs greater than \$500, and # fatal claims (25% weight)

What claims are included?

The Experience Rating Programme is based on

- the duration of weekly compensation
- number of claims with medical costs of \$500 or more, and
- number of fatal claims

generated throughout the experience period.

This information will be compared to other businesses in your Levy Risk Group – a group of businesses operating in the same or similar industry, with similar injury risk profiles.

If your business's performance compares favourably with others in your Levy Risk Group your levy may be discounted. A loading may be applied to the work levy for those employers who do not compare favourably.

Example

Business A has made 10 claims with medical spend over \$500, and over the experience period workplace accidents have accounted for 530 compensation days with ACC.

Business B has made 1 claim with medical spend over \$500, and over the experience period workplace accidents have accounted for 10 compensation days with ACC.

The following table shows the effect of experience rating on levies for two large employers in the same Levy Risk Group paying \$10,000 or more in levies annually.

Employer	Standard Industry Work levy rate	Employer's claims history	ER adjustment	Adjusted individual employer Work levy rate
Business A	\$1.26	Worse-than-average	Loading +20%	\$1.51
Business B	\$1.26	Better-than-average	Discount -19%	\$1.02

Experience rating, grouping and business transfers

Businesses are grouped for the purposes of experience rating so that:

- experience rating is, as far as possible, based on actual common control of the workplace
- the claims history of all businesses that are under common control are taken into account when calculating a levy modification.

Grouping is intended to group commonly owned or controlled businesses, such as a parent company and its subsidiaries. Each group of businesses that qualify for the experience rating programme will have their individual claims histories considered together to determine the level of discount or loading that will apply to the work levy rate(s) for each member of the group.

Transfer rules have been established to ensure that the claims experience of a workplace remains associated with the workplace despite transfer of ownership or structural change.

For more detailed information on business grouping and the grouping and transfer rules visit www.acc.co.nz/er and read the ACC Experience Rating Business Grouping and Transfers Guide (ACC5823).

Your ACC Invoice

Details of any claims that contribute towards your Experience Rating modification will be provided with your invoice. We'll also show your adjusted levy rate. For more information about your invoice please visit www.acc.co.nz/er

What can you do to improve your experience rating outcome in the future?

- **Improving health and safety in the workplace**

As well as making levies fairer, experience rating also aims to prevent injuries in the workplace and where accidents do happen, help injured employees return to work as safely and quickly as possible. There are always steps you can take to improve workplace safety. You might be surprised at the difference simple actions can make.

Visit www.acc.co.nz/preventing-injuries/at-work to find out more.

- **Return to work**

Helping injured employees return to work is beneficial for your business and for your employees. ACC offers return to work programmes and resources to assist making their return to work as safe and quick as possible.

Visit www.acc.co.nz/better-at-work for more information.

For more information on experience rating and the Experience Rating Programme, visit www.acc.co.nz/er, contact your Relationship Manager, or call our Business Service Centre on 0800 222 776.

All information in this publication was correct at the time of publication, March 2014. This information is intended to serve only as a general guide to aspects of the Accident Compensation Act 2001 and regulations. For any legal or financial purposes this Act take precedence over the contents of this guide.



www.acc.co.nz
0800 222 776

Attachment 2



Proof load lifting equipment components, and certify for use

Level 5

Credits 15

Purpose People credited with this unit standard are able to: proof load lifting equipment components, and proof load and visually examine complete assemblies; and record information from proof loading and visual inspection, and certify lifting equipment components for use.

This unit standard is for people involved with inspection and certification of lifting equipment.

Subfield Lifting Equipment

Domain Rigging

Status Registered

Status date 23 February 2007

Date version published 23 February 2007

Planned review date 31 December 2012

Entry information Prerequisite: Unit 23448, *Carry out safety checks of lifting equipment components, and certify for use*, or demonstrate equivalent knowledge and skills.

Accreditation Evaluation of documentation and visit by NZQA and industry.

Standard setting body (SSB) The Skills Organisation

Accreditation and Moderation Action Plan (AMAP) reference 0025

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Special notes

- 1 Legislation relevant to this unit standard includes but is not limited to the Health and Safety in Employment Act 1992.
- 2 Definition
Lifting equipment components – slings, shackles, fittings, pulley blocks.

- 3 **Assessment**
Evidence is required for:
slings – chain, wire rope, web, round;
shackles – standard, high capacity;
fittings – eyebolts, rigging screws, turnbuckles;
pulley blocks – single sheave, multiple sheave.
- 4 Lifting equipment components must be inspected for wear and damage, and certified to the standards specified in unit standard 23448 prior to proof loading.
- 5 International Accreditation New Zealand (IANZ) requirements are available from <http://www.ianz.govt.nz>.
- 6 Working Load Limit (WLL) specifications are found in the standards listed in manufacturer's specifications.
- 7 Manufacturer's specifications are based on internationally recognised standards which include but are not limited to –

Web Slings

AS 1353: 1997, *Flat synthetic-webbing slings – Product specification, Part 1.*
BS EN 1492: 2004, *Textile slings – Safety – Lifting slings for general service made from certain natural and man-made fibre ropes, Part 1.*
BS EN 1492: 2004, *Textile slings – Safety – Lifting slings for general service made from natural and man-made fibre ropes, Part 4.*

Round Slings

AS 4497: 1997, *Round slings – Synthetic fibre – Product specifications, Part 1.*
BS EN 1492: 2004, *Textile slings – Safety – Lifting slings for general service made from natural and man-made fibre ropes, Part 2.*

Chain Slings

AS 2321.2001 *Short-link chain for lifting purposes.*
AS 3776: 2006, *Lifting components for Grade T chain slings.*
BS EN 818: 1996-2000, *Short link chain for lifting purposes – Safety, Parts 1-6.*
BS EN 1677: 2000, *Components for slings – Safety, Parts 1 and 2.*
ISO 4778:1981, *Chain slings of welded construction – Grades M(4), S(6), and T(8).*
ISO 7593: 1986, *Chain slings assembled by methods other than welding – Grade T(8).*
JIS B 8816: 2004, *Chain slings for lifting purposes.*

Shackles

AS 2741: 2002, *Shackles.*
Federal Specifications RC-C-271D: 1990, *Chains and attachments, welded and weldless.*

Eyebolts and Nuts

BS 4278: 1984, *Specifications for eyebolts for lifting purposes.*
DIN 580: 2003-08, *Eye Bolts.*
DIN 582: 2003-08, *Eye Nuts.*

Rigging Screws and Turnbuckles

BS 4429: 1987, *Specification for rigging screws and turnbuckles for general engineering, lifting purposes, and pipe hanger applications.*

Pulley Blocks

BS MA 47: 1977, *Code of Practice for ship's cargo blocks.*

Wire Rope Slings

BS EN 13414: 2003, *Steel wire rope slings – Safety, Parts 1-3.*

Australian Standards (AS) are available from <http://www.standards.com.au/>.

Japanese Standards (JIS) are available from <http://www.webstore.jsa.or.jp/>.

ISO Standards are available from <http://www.iso.org/>.

CEN/EN Standards are available from <http://www.cenorm.be/>.

British Standards (BS) are available from <http://www.bsonline.bsi-global.com/>.

German Standards (DIN) are available from <http://www2.din.de/index.php?lang=en>.

- 8 Lifting Equipment Engineers of New Zealand (LEENZ) requirements and *Code of Practice for the Safe Use of Lifting Equipment* (referred to as the code of practice), are available from LEENZ Inc, PO Box 13015, Onehunga, Auckland.

9 Reference

OSH Approved Code of Practice for Load-Lifting Rigging, available from the Occupational Safety and Health Service of the Department of Labour website, <http://www.osh.dol.govt.nz>.

Elements and performance criteria

Element 1

Proof load lifting equipment components, and proof load and visually examine complete assemblies.

Performance criteria

- 1.1 Test bed for proof loading is calibrated in accordance with International Accreditation New Zealand (IANZ) requirements.
- 1.2 Lifting equipment components are proof loaded on test bed in accordance with manufacturer's specifications.
- 1.3 Lifting equipment components are proof loaded in accordance with WLL specifications.
- 1.4 Complete assemblies are visually examined for damage, permanent stretch, or deformation in accordance with manufacturer's specifications.

Element 2

Record information from proof loading and visual inspection, and certify lifting equipment components for use.

Performance criteria

- 2.1 Information from proof loading and visual inspection is recorded in accordance with LEENZ requirements.
- 2.2 Proof load certification is completed in accordance with LEENZ requirements.

Please note

Providers must be accredited by the Qualifications Authority, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by the Qualifications Authority before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact The Skills Organisation at reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.