

Manawatu Health and Safety Forum – Hazardous Substances Update

Notes from:

	Venue: UCOL	
Date: 14 th Nov 18	Time: 4.00pm – 5.00pm	
Chair: Tony Greeve	Host: Work Safe NZ	

Attendees:

	Name:		Company:	Name:		Company
1	Hamish	Gibb	Acrow Ltd	Cheryl	Wright	MDC
2	Kerry	Sebire	Alexander Construction Central Ltd	Mike	Walton	Mech Agriculture
3	Martine	Lyon	Alexander Construction Central Ltd	Logan	Stanley	Mech Agriculture
4	Grace	Cheek	Alexander Construction Central Ltd	Donna	Craig	Nebulite
5	Luke	Dallinger	Alexander Construction Central Ltd	Sarah	Field	Norwood
6	Karen	Coe	Alliance Group Dvke	Emma	Orchard	Orchard Joinery
7	Mikaela	Caldow	Caldow Builders	Annette	Newbery	OSSL
8	Christine	Moses	Canterbury Spinners Ltd	Tony	Greeve	Site Safe NZ
9	Cecelia	Butler	Canterbury Spinners Ltd	Rebecca	Gray	T&J McIllwaine Ltd Marton
10	Kimberly	Gilling	DML Painters Lrd	Matt	Hillas	TDDA
11	Brent	Robinson	Fire Engineering Ltd	Lynton	Edgecombe	Turks
12	Natalie	Brunton	Higgins Contractors	Jen	Trow	UCOL
13	Briar	Edgington	Higgins Contractors	Trevor	Robinson	UCOL
14	Bronwyn	Bolt	Isles Construction Ltd	Peter	Handcock	UCOL
15	Brian	Best	Massey	Vanessa	McAdam	Worksafe
16	Quintin	Knapp	Massey University	Carl	Baker	WorkSafe NZ
17	Rob	Petersen	McMillan and Lockwood	Simon	Kuiti	WorkSafe NZ
18						

Apologies:

	Name:	Company:
1	Bruce Lambie	Blackley Construction
2	Simon Rowney	NZDF
3	Stuart Malins	Maycroft Construction
4	Karen Layman	Long Panel
5	Mike Campbell	Mike Campbell Builders
6	Sharon Dahlkamp	DML Painters
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The forum was attended by 34 representatives of industry from the wider Manawatu Region.

Welcome:

Tony welcomed everyone and gave a short emergency briefing prior to the presentation. Vanessa McAdam presented the information regarding the requirements for Managing Hazardous Substances in the workplace.

The most recent legislative information comes from the HSAW Hazardous Substances Regulations 2 Dec 2017. If you are inclined to print these off I would suggest you check the volume of the documents before so.

Health and Safety at Work (Hazardous Substances) Regulations 2017:

<http://www.legislation.govt.nz/regulation/public/2017/0131/25.0/DLM7309401.html>

Perhaps a more user friendly document to use as a starting point would be this Interpretive Guideline on the changes to the regulations. :

<https://worksafe.govt.nz/dmsdocument/2647-new-rules-for-hazardous-substances-changes-to-the-regulations-for-hazardous-substances-in-the-workplace>

There was no power point presentation as the information is freely accessible in the Hazardous Substances website. <https://www.hazardoussubstances.govt.nz/>

Definition: Hazardous substance

Unless expressly provided otherwise by regulations, means any substance with one or more of the following intrinsic properties:

Explosiveness

Flammability

A capacity to oxidise

Corrosiveness

Toxicity (including chronic toxicity)

Ecotoxicity, with or without bioaccumulation or, which on contact with air or water (other than air or water where the temperature or pressure has been artificially increased or decreased) generates a substance with any one or more of the properties specified in paragraph (a) of this definition.

Inventory Requirements:

Under the Health and Safety at Work (Hazardous Substances) Regulations 2017, as a PCBU with management or control of a workplace where hazardous substances are present, you must:

- prepare and keep a list, called an inventory, of all the hazardous substances used, handled, manufactured or stored at your workplace, including hazardous waste
- keep the inventory up-to-date
- make sure the inventory is available to emergency services attending the workplace.

For a more detailed explanation go to the following link:

<https://www.hazardoussubstances.govt.nz/media/1050/qg-inventory-final-18-oct-17.pdf>

There are some basic recommendations to follow prior to starting your work on developing your Hazardous Substances Inventory.

1. Identify and list products that are used in your workplace that are considered hazardous:
 - a. Check the label on the product and look at the pictograms
Link: <https://www.hazardoussubstances.govt.nz/workers/labels>
 - b. Remember that even if a product is not hazardous, it may still be ecotoxic so will need management in some form
2. Once identified, search out and print or download the Safety Data sheet.
 - a. These are legally required to be available from the supplier, and
 - b. These need to be NZ compliant, and
 - c. Have a New Zealand contact identified, and
 - d. Need to be less than 5 years old
3. The key information to be taken from the SDS is in sections 1,2,7,10, 14 and 15.
4. Watch the videos from the website
5. Read through some of the other sections, you are able to download all of the information and work from hard copies or you can use the calculator.

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Extra Info:

Before using a hazardous substance read the label. It will include useful information about the harms the product can cause and how to protect yourself. See link to labels above

SIGNAL WORDS

You may see signal words like WARNING or DANGER on the label of the hazardous products you use. WARNING is used for less dangerous substances while DANGER is used for the most dangerous ones.

Products imported from Australia may use the signal words CAUTION, POISON or DANGEROUS POISON. CAUTION is used for the least dangerous while DANGEROUS POISON is used for the most dangerous substances.

HAZARD STATEMENTS

Hazard statements may also be on the label. These statements alert you to the harm that the product can cause for example, MAY CAUSE MILD SKIN IRRITATION.

PRECAUTIONARY STATEMENTS

Precautionary statements are phrases on the label that describe what you should do to reduce or prevent harm from hazardous substances, for example, KEEP OUT OF REACH OF CHILDREN, or, USE ONLY OUTDOORS OR IN A WELL-VENTILATED AREA.

SYMBOLS ON THE LABELS

Product labels sometimes have symbols (pictograms) on them to warn you about the harmful properties of the product. These pictograms are generally in the shape of a diamond, ie:



For some of the rules around providing SDS :

<https://worksafe.govt.nz/topic-and-industry/hazardous-substances/managing/safety-data-sheets/>

What about training: Workers must be informed of any work involving hazardous substances taking place in their area. They also need to know where to find information about each hazardous substance, and about safe handling and storage. They also need to be aware of what to do in an emergency. For more specific information in regard to the requirements for training and supervision, go to the following link:<https://worksafe.govt.nz/topic-and-industry/hazardous-substances/managing/information-instruction-supervision-training/>

The following document is a checklist that you can use as a guide to training for this type of activity. .



Training and
Supervision Informa

Double click on the icon to open the document

What about having large quantities?

For some substances there are certain Trigger Quantities that activate key safety controls, its important to make sure you know what these substances are and what those trigger quantities are:

<https://worksafe.govt.nz/dmsdocument/3921-hazardous-substances-that-activate-key-safety-controls>

<https://worksafe.govt.nz/dmsdocument/2638-storing-class-6-and-8-hazardous-substances-quick-guide>

Some class 6 & 8 requirements do not come into force till **1 June 2019** for Regulations 1.4 and 13.34 and 13.37 and then Regulation 13.38 comes into force on **1 Dec 2019**

Emergencies:

Even the most safety conscious organisation can have an emergency involving hazardous substances. As well as observing the rules around managing your hazardous substances, you, your workers, and emergency service workers need to know what to do - and who is responsible for what - in an emergency.

For more information about how to plan for an emergency with Hazardous substances, go to this link: <https://worksafe.govt.nz/topic-and-industry/hazardous-substances/managing/emergency-plans/>

Here is an example of an Emergency plan that could be useful in developing something specific to your site.



emergency-respons
e-flipchart march 20

Double click on the icon to open the document

Vanessa can be contacted as follows: vanessa.mcadam@worksafe.govt.nz 0274999714

The meeting closed at 5.15 pm.

The date of the next planned meeting

This is the last session for 2018. Our next meeting is planned for the 20th Feb 2019 and we will be speaking about Mental Health and Wellbeing.

We plan to have speakers there from some local companies who will explain:

- What was the motivation behind looking at mental Health and Wellbeing
- What have they done about it, and
- What results have they seen.

We also plan to have someone who can explain what the options are for people who need to access help in this area.

An invitation will be sent out in January, in the meantime mark the 20th Feb in your calendar, and please note, the session will start at 3.30pm this time as we anticipate there will be a high level of interest and plan to have some interesting speakers

Please feel free to make contact if you have ideas for what we can arrange in the way of subject matter

If you have any questions about involvement with the Manawatu Health and safety Forum, please contact:
Tony Greeve, Site Safe NZ Inc. tgreeve@sitesafe.org.nz 021 557 402

WorkSafe Information Subscription Service

Are you aware that WorkSafe offer a free subscription service for information on a range of subjects. If you are interested go to: <https://worksafe.govt.nz/home/subscriptions/> and enter your email address then simply submit the request.

You will be asked to provide a little more information (name, surname and location) and then select the areas of interest you want to be kept up to date about. If you already subscribe, this is a good way to update your subscription.

The current list of information areas is as follows:

Manufacturing,
News and media updates,
Work Related Health,
Consultations,
Hazardous substances

Construction,
Major Hazard Facilities,
Agriculture,
Energy Safety,
Extractives, including New Zealand Board of Mining Examiners.

General Health and Safety Updates,
Asbestos,
Adventure Activities,
Forestry,