



BoP Safety Liaison Group Meeting

Minutes For:	BoP Safety Liaison Group Meeting		
Meeting Number:	45	Venue:	Tauranga Chamber of Commerce
Date:	8 December 2017	Time:	10:00hrs
Chair:	Deborah Harkin	Minutes:	Chris Graney

Attendees:

Name:	Company:
Michelle Thompson	McLeod Cranes
Chris Graney	Site Safe NZ
Cathy Holden	HEB
Deborah Harkin	Harkin Roofing
Ray Buckley	ASE
Marcus Batham	VHNZ
Rita Robinson	Westaco
Katie Howard	RPC
Mike Inglis	WBOPDC
Pauline Wrigley	EWP Services
Scott McLean	Hawkins
Steve Ford	KPMG

Name:	Company:
Sue Hawkins	Connexis ITO
Lynne Herring	WBOPDC
Karen Davidson	WorkSafe NZ
Julian Clayton	FORM
Dave Macfarlane	ATL Group
Joanne Brown	Watts & Hughes
Tracy Henderson	M&L
Rob Kemp	TCC
Chris Fryer	Upshot
Peter Musk	ACC
Scott McLeod	McLeod Cranes
Guy Dobson	KPMG
Chrystall Kerr	VHNZ

Apologies:

Name:	Company:
Jo Bradley	ACC
Malcolm White	Letts Construction
Robyn Jensen	Jensen Steel
Brian Miller	Fletchers
Gavin Williamson	Letts
Darach Cassidy	TCC

Name:	Company:
Shirley Meredith	Letts
Andy Cook	Metlifecare
Aaron McCormick	MARRA
Martyn Round	HADEN
Riwa Keno	Acon Industries
Simon Litten	Naylor Love



Name:	Company:
Deb Rolls	ACC
Kevan McCombe	Fulton Hogan
Gina Espange	Balance Agri Nutrients
Jo Norman	Marra/Tower
Mike Bowman	C3 Construction
David Woods	Brunel
Maxine Young	Supermac Holdings
Amanda Barker	Pillar Construction
Rachel Round	Hauraki DC
Sophie Donnelly	ISS

Name:	Company:
Rewi Hamilton	
Gill Dawoch	Metro Glass
Mark Lolesi	NZOSL
Cherie Palm	Compass Homes
Paul Johnson	SafetyWorx
Shayne Lyons	BOPDHB
Myra Waddell	Page Macrae
Keith Campbell	Fulton Hogan
Bruce Matheson	ASPEC
AJ Staples	Hawkins

Agenda:

1. Welcome:

Item	Action
a) Deborah Harkin (Chair) welcomed everyone and thanked them for their continued support.	All

2. Previous Minutes:

Item	Action
a) The minutes of the previous meeting held on the 13 October 2017 were covered and no outstanding points or actions were noted.	

Matters Arising from Previous Minutes:

Item (previous minutes item)	Action
a) None	

3. Guest Speaker(s):

Item	Action
a) Paula Wrigley from EWP Services delivered a general presentation around Mind and body wellness, staff being fit for work both mentally and physically, disclosure of medical information and absenteeism. An interesting presentation highlighting general health issues and fitness for work. Paula can be contacted 021 682886 or pauline@ewpservices.co.nz for any further information.	

4. General Business:

Item	Action



Item	Action
<p>a) WorkSafe NZ update. Karen Davidson advised the group about SafePlus which a voluntary H&S toolkit is to help improve business safety performance getting into good practice and moving beyond just minimum legal compliance. This is a joint venture with ACC and MBIE. Hazardous Substances</p> <p>Anyone wishing to contact WorkSafe NZ ...0800 030040.</p> <p>b) ACC update. Peter Musk added as per WorkSafe information it's about behaviour evaluation assessment rather than policy and procedure. This focuses on strong leadership and has a different focus to WSD/WSMP products. Please do not to forget local Business awards and submitting applications. For more details from ACC.</p> <p>c) Site Safe update. CG confirmed the Vertical Construction Leaders group met on 17 November 2017. Project briefs were being reviewed for Pre-qualifications, Drugs and Alcohol and Lead/Lag indicators. Feedback will hopefully be known around March 2018.</p>	

5. Recent Accidents/Incidents/Prosecutions:

Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed on line under Media releases at www.business.govt.nz/worksafe/	All

7. Other Business:

Item	Action
a) Scott McLeod, discussion around worker hours operating heavy machinery such as cranes operators must have a break after 5 hours work so planning is essential to avoid any disruption to programme.	All
b) The meeting closed with the next meeting planned for 23 February 2018 @ 10:00hrs venue Tauranga Chamber of Commerce.	

Meeting Close: 11:45hrs

Next Meeting:

Meeting Number: <u>46</u>	Venue: <u>TBC</u>
Date: <u>23 February 2018</u>	Time: <u>1000hrs</u>
Chair: <u>Deborah Harkin</u>	Minutes: <u>Chris Graney</u>