

Minutes For: BoP Safety Liaison Group Meeting**Meeting Number:** 42 **Venue:** Tauranga Chamber of Commerce**Date:** 16 June 2017 **Time:** 10:00hrs**Chair:** Deborah Harkin **Minutes:** Chris Graney**Attendees:**

Name:	Company:
Michelle Thompson	McLeod Cranes
Chris Graney	Site Safe NZ
Cathy Holden	HEB
Rita Robinson	Westaco
Joanne Brown	Watts & Hughes
Aaron McCormick	MARRA
Robyn Jensen	Jensen Steel
AJ Staples	Hawkins
Amanda Barker	Pillar Construction
Kevan McCombe	Fulton Hogan

Name:	Company:
Myra Waddell	Page Macrae
Tracy Henderson	M&L
Marcus Batham	VHNZ
Bruce Matheson	ASPEC
Lynne Herring	WBOPDC
Maxine Young	Supermac Holdings
Julian Clayton	FORM
Gina Espange	Balance Agri Nutrients
Deborah Harkin	Harkin Roofing

Apologies:

Name:	Company:
Shirley Meredith	Letts
Greg Walker	Base Up Construction
Wayne Kohi	Firth Humes Group
Malcolm White	Letts Construction
Steve Ford	BDC
Brian Miller	Fletchers
Gavin Williamson	Letts
Sophie Donnelly	ISS
Seb Allen	Unison
Sue Hawkins	Connexis ITO
Mark Lolesi	NZOSL

Name:	Company:
Paul Johnson	SafetyWorx
Richard Goldthorpe	WBOP DC
Rob Kemp	TCC
Andy Cook	Metlifecare
Peter Musk	ACC
Martyn Round	HADEN
Miranda Clark	ACC Made Easy Ltd
Rewi Hamilton	
Gill Dawoch	Metro Glass
Ruth Butzbuch	Carson Construction
Deb Rolls	ACC

Name:	Company:
Scott McLean	Hawkins
Tracy Kelly	Carson Construction
Katie Howard	RPC
David Woods	Brunel
Riwa Keno	Acon Industries

Name:	Company:
Greg Walker	Base Up Construction
Cherie Palm	Compass Homes
Karen Davidson	WorkSafe NZ
Shayne Lyons	BoPDHB
Darach Cassidy	TCC

Agenda:

1. Welcome:

Item	Action
a) The Chair welcomed all to the meeting and thanked them for their continued support.	All

2. Previous Minutes:

Item	Action
a) The minutes of the previous meeting held on the 21 April 2017 were covered and no outstanding points or actions were noted.	

Matters Arising from Previous Minutes:

Item (previous minutes item)	Action
a) None	

3. Guest Speaker(s):

Item	Action
a) None ..No specific requests made for a speaker or subject for the meeting	

4. General Business:

Item	Action
<p>a) WorkSafe NZ update. Due to a local training event with ACC no one was available. Karen Davidson has indicated WorkSafe could deliver a presentation to the group about Asbestos Management and recent changes that have occurred. Date TBC</p> <p>Anyone wishing to contact WorkSafe NZ ...0800 030040.</p> <p>b) ACC update. As per WorkSafe ..</p> <p>c) Site Safe update. CG updated the group with an outline of the new Risk Management course currently being rolled out. The course was put together with industry input and direction. It covers many aspects of the sphere of Risk Management and is aimed at PM's and SM's as any easy get you going</p>	

Item	Action
knowledge based course. The Site Safe website gives further details for anyone interested.	

5. Recent Accidents/Incidents/Prosecutions :

Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed on line under Media releases at www.business.govt.nz/worksafe/	All

7. Other Business:

Item	Action
a) General discussion around a series of topics including Drug testing.	
b) Health monitoring and clarifying duties regarding the Main Contractor/sub-contractor relationship responsibilities.	
c) Noise Mapping a workplace and effect on workers hearing which can only really be assessed through hearing tests carried out by a suitably qualified and experienced professional person.	
d) Frequency of safety refresher training every 2/3 years what's the expectations.	
e) The meeting closed with the next meeting planned for 11 th August 2017 @ 10:00hrs venue TBC.	All

Meeting Close: 11:45hrs

Next Meeting:

Meeting Number: <u>43</u>	Venue: <u>TBC</u>
Date: <u>11 August 2017</u>	Time: <u>1000hrs</u>
Chair: <u>Chris Graney</u>	Minutes: <u>Chris Graney</u>